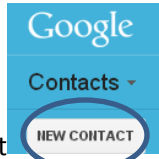


## How to add and delete a contact

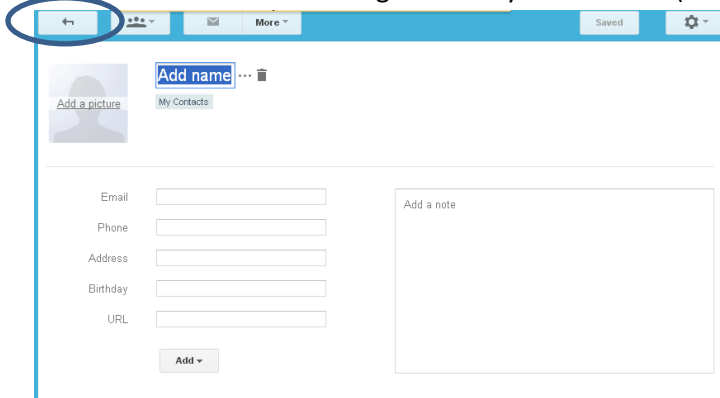
1. if you want to add a contact, go to your profile contacts



2. Click new contact
3. Insert all of the contact's information

A screenshot of the 'Add new contact' form in Google Contacts. The form includes fields for 'Add name', 'Add picture', 'Email', 'Phone', 'Address', 'Birthday', 'URL', and 'Add a note'. The 'Add' button is at the bottom left.

4. Then click the back arrow to go back to your contacts. (don't worry your contact gets saved)



5. If you want to delete a contact click the box beside the contact, click more, and click delete contact

